

TWENTY-FIFTH JUDICIAL DISTRICT COURT

PARISH OF PLAQUEMINES

STATE OF LOUISIANA

No. _____

Division: _____

State of Louisiana

Versus

(First Name Middle Name Last Name)

Filed: _____

Deputy
Clerk: _____

MOTION FOR EXPUNGEMENT OF MISDEMEANOR RECORD

The mover, _____, moves the Court
(First Name Middle Initial Last Name)

pursuant to LSA-R.S. 44:9(A) to expunge all records of his arrest and states the following
in support:

1. Mover was arrested on _____, and charged with violating
R.S. _____, a Misdemeanor offense under the laws of
Louisiana;
2. Pertinent information relating to the mover and the arrest at issue is as
follows:

Full legal name of the mover: _____
Sex and Race of the mover: _____
Date of Birth of the mover: _____
Social Security number of the mover: _____
Driver's License Number of mover: _____
Arresting Agency: _____
Date of Arrest: _____
Docket Number: _____
Item Number "AO Number" (if applicable): _____
Ticket Number (if applicable): _____
Current address of the mover: _____
City, State, Zip code: _____

3. Mover is entitled to expungement because (select one of the following):
 a. The time limitation for institution of prosecution has
expired and no prosecution has been instituted;
- b. Prosecution was instituted but the charges were disposed by
(select one):
 (i) dismissal
 (ii) a motion to quash was sustained
 (iii) acquittal
 (iv) refusal from the District Attorney
Which event occurred on _____, 20_____.

2. Mover has _____/has not_____ been convicted of a Misdemeanor.

3. The mover attaches to this motion for following pertinent documents:

- ___ a. Official Arrest Register
- ___ b. Background Check from Sheriff with disposition from District Attorney
- ___ c. Bill of Information (if any)
- ___ d. Certified copy of the minute entry showing final disposition of the case (if any)
- ___ e. Letter of refusal from the District Attorney (if any)

The mover prays that it should be ordered that all agencies and law enforcement officers have any record of the arrest, whether on microfilm, computer card or tape, or on any other photographic, electronic, or mechanical method of storing data, expunge and destroy any record of arrest photograph, fingerprint, or any other information of any and all kinds or descriptions.

The mover prays that is should be ordered that the custodians of said records file an affidavit to the effect that the records have been destroyed and that no notations or references have been retained in the agency's central repository which will or might lead to the inference that any record ever was on file with any agency or law enforcement office.

If represented by counsel:

Respectfully submitted,

Attorney for Defendant

Address

City, State, Zip Code

Telephone Number

If not represented by counsel:

Mover

Mover's Address

City, State, Zip Code

Mover's Telephone Number

TWENTY-FIFTH JUDICIAL DISTRICT COURT

PARISH OF PLAQUEMINES

STATE OF LOUISIANA

No. _____

Division: _____

State of Louisiana

Versus

(First Name Middle Name Last Name)

Filed: _____

Deputy Clerk: _____

ORDER AND RULE TO SHOW CAUSE (MISDEMEANOR)

The foregoing motion considered, IT IS HEREBY ORDERED by the Court that the District Attorney for the Parish of Plaquemines, Charles J. Ballay, and the Sheriff of the Parish of Plaquemines, I.F. "Jiff" Hingle, or the arresting agency (if other than PPSO), namely, _____, appear on _____, at _____ to show cause why the motion filed herewith should not be granted.

Ordered and signed at Belle Chasse, Louisiana, _____, 20_____.

JUDGE

Please serve:

The Honorable Charles J. Ballay, District Attorney, Parish of Plaquemines, 301-A Main Street, Belle Chasse, LA 70037

The Honorable Dorothy Lundin, Clerk of Court, Parish of Plaquemines, 301 Main Street, Belle Chasse, LA 70037

The Honorable I.F. "Jiff" Hingle, Sheriff, Parish of Plaquemines, 302 Main Street, Belle Chasse, LA 70037

Administrator, Louisiana Department of Public Safety & Corrections, Office of the State Police, Criminal Records Unit, P.O. Box 66614, Baton Rouge, LA 70896-6614

Federal Bureau of Investigation, Criminal Justice Investigation, Service Division, ATTN: Expungement Unit, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306

Attorney for Defendant and/or Defendant _____

Arresting Agency (if other than Plaquemines Parish Sheriff's Office) listed below:

TWENTY-FIFTH JUDICIAL DISTRICT COURT
PARISH OF PLAQUEMINES
STATE OF LOUISIANA

No. _____ Division: _____

State of Louisiana

Versus

(First Name Middle Name Last Name)

Filed: _____ Deputy Clerk: _____

JUDGMENT

Considering the Motion for Expungement filed herein by Defendant, IT IS ORDERED by the court that all agencies and law enforcement officers, including the following:

District Attorney for Parish of Plaquemines, Charles J. Ballay,
Sheriff of the Parish of Plaquemines, I.F. "Jiff" Hingle,
Arresting agency, namely, _____,
The Louisiana Bureau of Criminal Identification and Information,
The Federal Bureau of Investigation, and
Administrator, Department of Public Safety

Expunge and destroy the record of arrest, photograph, fingerprint, or any other information

4. of any and all kinds of descriptions, relating to the following:

Full legal name of the mover: _____
Sex and Race of the mover: _____
Date of Birth of the mover: _____
Social Security number of the mover: _____
Driver's License Number of mover: _____
Arresting Agency: _____
Date of Arrest: _____
Docket Number: _____
Item Number "AO Number" (if applicable): _____
Ticket Number (if applicable): _____
Current address of the mover: _____
City, State, Zip code: _____

IT IS FURTHER ORDERED, that the Clerk of Court for the Twenty-Fifth Judicial District Court of the Parish of Plaquemines, is hereby directed to send certified copies of this order to the following:

District Attorney for Parish of Plaquemines, Charles J. Ballay,

Sheriff of the Parish of Plaquemines, I.F. "Jiff" Hingle,

Arresting agency, namely, _____,

The Louisiana Bureau of Criminal Identification and Information,

The Federal Bureau of Investigation, and

Administrator, Department of Public Safety

in order that they will comply with the order of the court.

IT IS FURTHER ORDERED that the said agencies and law enforcement officers shall file a sworn affidavit to the effect that said records have been expunged and destroyed and that no notations or references including the foregoing motion and order have been retained in any files or central depositories, except as provided by LSA-R.S. 44:9, which would lead to the inference that any record was ever on file with any agency or law enforcement office, provided however, that the original affidavit called for herein shall be kept by the Court and a copy of the affidavit shall be retained by the agency, entity, or law enforcement office making same, in accordance with LSA-R.S. 44:9.

IT IS FURTHER ORDERED that said agencies shall file said affidavit on or before _____, 20_____, with the Clerk of Court of the 25th Judicial District, Parish of Plaquemines, State of Louisiana.

Order signed at Belle Chasse, Louisiana, _____, 20_____.

JUDGE

Please serve:

The Honorable Charles J. Ballay, District Attorney, Parish of Plaquemines, 301-A Main Street, Belle Chasse, LA 70037

The Honorable Dorothy Lundin, Clerk of Court, Parish of Plaquemines, 301 Main Street, Belle Chasse, LA 70037

The Honorable I.F. "Jiff" Hingle, Sheriff, Parish of Plaquemines, 302 Main Street, Belle Chasse, LA 70037

Administrator, Louisiana Department of Public Safety & Corrections, Office of the State Police, Criminal Records Unit, P.O. Box 66614, Baton Rouge, LA 70896-6614

Federal Bureau of Investigation, Criminal Justice Investigation, Service Division, ATTN:
Expungement Unit, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306

Attorney for Defendant and/or Defendant _____

Arresting Agency (if other than Plaquemines Parish Sheriff's Office) listed below:
